



Job Title: Assistant Teacher, Floating Teacher, Substitute Teacher

Job Description: The teacher should be able to give children a positive care environment and keep them safe. Along with daily care and, the teacher should be able to teach age-appropriate activities, work positively with staff and students, and meet all physical, emotional, social and behavioral needs.

Job Responsibilities when working for a Licensed Center:

- Maintain a respectful and understanding temperament when working with young children, parents and coworkers;
- Arrive on time and be dressed professionally and appropriately. Jeans cannot have holes in them and shirts should not have sayings that are not appropriate for children. Leisure clothing is not acceptable;
- Complete 24 clock hours of training every year. Little Brahma Barn LLC will pay for trainings and hours will be compensated as “training hours” and not regularly hourly pay.
- Maintain confidentiality of anything that may be overheard, or directly heard and witnessed as it pertains to families, staff and students in conversations or activities that are directly related to Little Brahma Barn LLC, even if no longer employed;
- Keep confidentiality of children by refraining to post photos of them during their time at Little Brahma Barn on any form of social media at any time, even with the parents’ verbal permission and know that if this should occur the employee will be terminated immediately.
- Refrain from using personal cellular devices to access any form of social media during time at work;
- Be a competent caregiver, show good judgement and self-control at all times when working for Little Brahma Barn or doing an activity related to our school;
- Be positive when speaking with parents and students;
- Refrain from using personal communications with parents (text messages, Facebook friends) if you did not know them prior to employment;
- Refrain from sharing information about students to their parents unless it is done through Brightwheel;
- Understand the signs of abuse and neglect and report to any occurrences DFPS;
- Know the minimum standards as they apply to a Licensed Childcare Center;
- Understand what children you are responsible for at all times and know who the youngest and oldest in the classroom are;

- Actively engage with students and supervise them at all times to ensure safety:
 - Be aware of potential risks within play areas indoors and outdoors
 - Refrain from using a cellular device when children are in care
 - Address potential personality differences and issues by appropriately grouping students and organizing the classroom creatively
 - Use age appropriate activities to engage students
 - Maintain close proximity to students who may need more help with following routines and directions
- Encourage participation in school activities by all students;
- Address misbehavior appropriately;
- Give children positive feedback as often as possible and refrain from being overly critical of missteps;
- Communicate with other staff in the classroom effectively and always be on the same page for learning activities and behavioral techniques;
- Regularly clean and sanitize high traffic toys, nap mats and restrooms and sweep classroom and wipe tables with disinfectant daily;
- Complete any other duties requested by the director.

Job Requirements:

- 18 years old or older
- Highschool Diploma or GED
- US Citizenship or ability to work in the USA
- Pass an FBI background check with fingerprinting
- Complete CPR/First Aid Training within a week of hiring and recertify every two years
- Demonstrate professionalism and competency in all situations
- Must be willing to be lead by the director and follow directives given
- Must have a positive, collaborative outlook when working with other adults
- Understand that working at a Preschool is an August to May commitment and that children depend on adults to be present for them for the entire school year. Not only is it hard for the program to replace caregivers, but children learn from and depend on adults to show up for them and be devoted to their classroom as their teacher for the whole year.
- Must be able to:
 - Show up to work on time and for shifts as scheduled
 - show compassion for all types of students, parents, employees
 - have a strong work ethic
 - be motivated to make a difference with children
 - stay organized
- Must have experience in working with children and understand child development